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Professor Name

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100-Day – Essay Draft  
1. Complete the following online training programs. It is recommended that you take notes as you progress through the videos, blogs, or PowerPoint programs. Write a brief annotated outline for each level two heading (2-3 sentences) of what you learned from the online training sessions.  
  
a. Strategies for variation in sentences (click on and review each topic under the Strategies for Variation headings [five topics])  
b. Appropriate Language Overview (click on and review each topic under the  
heading [six topics])  
c. Essay Writing (click on and review each topic under the Sentence Structure headings [five topics])  
d. Rhetorical situations (click on and review each topic under the Rhetorical headings [eleven subheadings]. View the PowerPoint presentation (13 slides) under the Rhetorical Situations heading. View the Vidcast “Introduction to Rhetoric” and 14-minute video “In Defense of Rhetoric” (links provided in the first subheading section under Rhetorical Situations.  
e. Four Main Components for Effective Outlines (click on and review each topic under the Developing an Outline headings [three topics])  
f. Detailed APA PowerPoint Presentation (review the PowerPoint Presentation)  
  
2. Structure (Assignment evaluation includes the following structure below).  
  
a. Download the “OGS APA Course Assignments Template 7th Ed 2021” template  
from the General Helps folder in the AA-101 The Gathering Place Course on  
DIAL. Using the template, create the following pages.  
b. Title Page (not included in page count).  
c. Copy and paste the assignment instructions from the syllabus starting  
on a new page after the title page, adhering to APA 7th edition style  
(APA 7 Workshop, Formatting, and Style Guide, APA 7 Quick Guide).  
d. Start the assignment on a new page after the copied assignment instructions.  
e. Document all sources in APA style, 7th edition (APA 7 Reference Example, APA 7 Quick Guide)  
f. Include a separate Works Cited page, formatted according to APA  
style, 7th edition

**Strategies for Variation**

Varying sentences is important to change the structure and break up monotony. Firstly, we can vary short and long sentences to allow for effective emphasis and vary sentence openings to change the pronouns and make the sentence more lively and interesting. Secondly, sentences can also be varied by the number of independent and dependent variables. Thirdly, short choppy sentences can be varied through the use of conjunctions and subordinations. Fourth and finally, we can vary repeated sentences and sentences with similar sentence patterns or rhythms.

**Appropriate Language Overview**

Using appropriate language for the intended audience is important. Language use can be impacted/impaired by levels of formality, in group jargons, biased/stereotypical language, slangs and idiomatic expressions, deceitful language and euphemisms and pronoun use/misuse.

**Essay Writing**

The original definition of essay centers on “testing or examining ideas concerning a particular topic.” Currently, essay writing focuses on honing skills in “reading, analysis, comparison and contrast, persuasion, conciseness, clarity and exposition. There are four genres/modes of discourse of essays:

* Expository essay - investigates an idea in order to explain it; it evaluates evidence, expound on the idea and set a clear and concise argument on the idea
* Descriptive essay- there is artistic freedom and allows the author to describe a situation, an experience, emotion etc.
* Narrative essay- this is life telling story, it is creative, personal and experiential
* Argumentative essay- allows “investigation of a topic; collect, generate, and evaluate evidence; and establish a position on the topic in a concise manner” (argumentative essay para. 1).

**Rhetorical Situations**

Beyond Greek philosophers, rhetoric is no longer a tool for the affluent. It is a means of communicating that produces persuasive or convincing arguments and more so, it is a method used to identify and promote understanding between each other. Rhetoric is not about using language for manipulation but using language in an effective way to “consciously communicate with each other.” There are five essential elements/components of rhetorical situations: text, author, audience, purpose and setting.

**Four Main Components for Effective Outlines**

An outline helps to organize ideas, shops the relationship among ideas in your writing and constructs an ordered overview of your writing. In order to create an outline, first determine the purpose of the paper and identify the audience, develop the thesis statement then brainstorm ideas, organize and order the ideas then label i.e. create headings and subheadings. There are three (3) types of outlines: alphanumeric, decimal and full sentence outlines which are similar to alphanumeric except full sentences are required when constructing the outline.

**Detailed APA PowerPoint Presentation**

The American Psychological Association (APA) citation style is most often used in writing for the social sciences. It regulates in-text citations, references and writing styles. There was a lot to learn in this PowerPoint but some key takeaways are as follows:

* First person pronouns are used rather than third person pronouns
* APA writing language is clear, concise and plain
* When reporting qualitative research emphasis is on human experience and use of findings while quantitative research focuses on results.
* Essays should be typed, 1 inch margins, 10-12 point standard font and printed on standard sized paper.

***Works Cited***

Purdue Owl (2022). APA PowerPoint Slide Presentation. Purdue University. Retrieved June 18, 2023, from <https://owl.purdue.edu/owl/research_and_citation/apa_style/apa_formatting_and_style_guide/apa_powerpoint_slide_presentation.html>

Purdue Owl (2022).Developing an Outline. Purdue University. Retrieved June 18, 2023, from

<https://owl.purdue.edu/owl/general_writing/the_writing_process/developing_an_outline/index.html>

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