Lemma Degefa

Omega Graduate School

Dr. David Ward

Submission Date: July 11, 2023

**20-Day – Library Resources and Writing Labs**

1. Exercise Submission: Complete the following brief Purdue Owl training topics and exercises (press control [ctrl] and click on each of the following underlined topics or right-click to pull up a menu and select ‘open hyperlink’):

a. Sentence Structure (click on and review each topic under the Sentence Structure headings [five topics])

b. Writing Conciseness (click on and review each topic under the Sentence Structure headings [four topics])

c. Active and Passive Voice (click on and review each topic under the Active and Passive Voice heading [seven topics and a downloadable poster]

2. Submit to DIAL a Word document containing the following:

a. Obtain a library card from one local municipal library and one university or college library. Locate and establish a working relationship with one research librarian in each library. Provide the name and location of the libraries and research librarians you selected.

b. A statement that you completed the online training sessions listed in #1above.

c. An annotated (1-2 sentence description) outline of what you learned from EACH of the three sets of online training sessions (#b).

3. Structure (Assignment evaluation includes the following structure below).

a. Download the “OGS APA Course Assignments Template 7th Ed 2021” template from the General Helps folder in the AA-101 The Gathering Place Course on DIAL. Using the template, create the following pages.

b. Title Page (not included in page count).

c. Copy and paste the assignment instructions from the syllabus starting on a new page after the title page, adhering to APA 7th edition style (APA 7 Workshop, Formatting, and Style Guide, APA 7 Quick Guide).

d. Document all sources in APA style, 7th edition (APA 7 Reference Example, APA 7 Quick Guide)

e. Include a separate Works Cited page, formatted according to APA style, 7th edition (not included in page count).

4. Submit through DIAL to the professor.

**Answer a**: Ethiopian Graduate School of Theology, Addis Ababa, Ethiopia (Library), and Mr. Daniel Yilma (Research Librarian).

**Answer b:** I have completed the online training sessions listed in #1.

**Answer c**: Proper sentence clauses, avoiding sentence fragmentation, building sentence structure, and subject-verb agreement are not only appropriate, but also enhance communication effectiveness (Sentence Structure). Using wordy and non-conceptual words can distort a message that one intends to convey. Therefore, it’s important to thoughtfully choose and use conceptual and meaningful words in a writing (Writing Conciseness). The four Tense Consistency Exercises challenged me on how I often make mistakes, which actually has the power to misdirect what I wanted to communicate (Active Passive Voice).

WORKS CITED

Publication manual of the American Psychological Association (7th ed.). (2020). American

 Psychological Association. https://doi.org/10.1037/0000165-000

Purdue Online Writing Lab. (n.d.). APA style introduction. Purdue Writing Lab.

https://owl.purdue.edu/owl/research\_and\_citation/apa\_style/apa\_style\_introduction.html